

**Hardin-Houston Local School District**  
**Regular Session of the Board of Education**  
Monday, August 21, 2023 @ 7:00 PM  
Media Center

**Board of Education**

Barri Grandey - President  
Bill Clark – Vice President  
Brian Helman – Board Member  
Christne Helman - Board Member  
Jason Shaffer – Board Member

**Administration**

Ryan Maier – Superintendent  
Amy Ayers – Treasurer  
Jeff Judy – High School Principal  
Sara Roseberry – Elementary Principal  
Craig Knouff – Assistant Principal/Athletic Director  
Jeanie Riethman – Special Education Director

**Agenda**

**I. Call to Order**

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**II. Pledge of Allegiance**

**III. Recognition of Guests**

**IV. Hearing of Visitors**

\*Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than seven (7) days prior to the meeting and include name and address of the participant; group affiliating, if and when appropriate; and/or topic to be addressed. There is a three (3) minute duration per speaker. A maximum of 30 minutes of public participation will be permitted at each meeting.

\*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not be considered a public community meeting. There is a time for public participation during the meeting.

**V. Treasurer’s Report to the Board**

**A. Treasurer Recommendations**

**1. Minutes**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded  
Motion to approve the minutes of the regular board meeting on July 17, 2023, as presented.

**2. Financial Reports**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded  
Motion to approve the monthly financial reports and expenditures for July 2023.

**3. Petty Cash & Change Fund**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded  
Motion to approve the following Petty Cash and Change Funds for the 2023-2024 school year:

<u>Petty Cash</u>		<u>Change Fund</u>	
Athletics	\$5,000.00	Athletics	\$3,500.00
Central Office	\$ 200.00	Flexible Spending	\$5,162.03

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**VI. District Reports to the Board**

**A. Education Reports**

1. Legislative Update
2. High School Report
3. Elementary School Report
4. Superintendent Report

**VII. Superintendent Recommendations**

**1. Student Supervisors**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded  
Motion to employ the following staff members as Morning Student Supervisors for the 2023-2024 school year:

<u>Morning – 15 minutes - \$500</u>		<u>Morning-30 minutes - \$1,000</u>
Andrea Wintrow	Trevor Barhorst	Peggy Roeth
Sandy Heitkamp	Dana Anthony	

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**2. College Credit Plus Teachers**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded  
Motion to employ the following staff members as College Credit Plus Teachers for the 2023-2024 school year at a salary of \$400 each per course.

Zach Barlage (3)	Deanna Chappie (2)	Cara Kellersmith (2)	
Tina Mertz (1)	Andrea Wintrow (2)	Jill York (2)	Glenn Brown (2)

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**3. Title I Position**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded  
Motion to employ Donna Long as the Title I Coordinator for the 2023-2024 school year at a salary of \$1,250.00.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**4. Mentors**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to employ the following as Mentors for the 2023-2024 school year at a salary of \$550.

Tina Mertz                      Samantha Stephens

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**5. Breakfast Cashier**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to employ Peggy Roeth as a Breakfast Cashier for the 2023-2024 school year at a salary of \$500.00.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**6. Employment - Supplementals**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to employ the following on one year supplemental contracts for the 2023-2024 school year:

Promotions/Communications	Glenn Brown	\$1,818.13
Weight Room Supervisor	Glenn Brown	\$1,600.33
Weight Room Supervisor	Scott Bayless	\$1,600.33
Weight Room Supervisor	Zachary Barlage	\$1,600.33

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**7. Employment – Classified**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to employ Janelle Hillard as a Registered Behavior Technician for the 2023-2024 school year at a salary of \$24,149.14 (Tier 14).

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**8. Employment - Classified**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to employ Belinda Hoelscher as a MH Transportation Bus Aide on a one year limited contract on an as needed basis for the 2023-2024 school year at an hourly rate of \$16.08 per hour (Tier 4.5).

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**9. Classified Substitutes**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to approve the classified substitute list for the 2023-2024 school year, contingent upon successful background checks and proper licensure, as presented.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**10. Certified Substitutes**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to approve the certified substitute list provided by the Midwest Regional ESC, as presented.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**11. OSBA Delegate**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to appoint \_\_\_\_\_ as Board of Education delegate to the 2023 OSBA Annual Business Meeting and \_\_\_\_\_ as the alternate.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**12. District Safety Plan**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to approve the updated District Safety Plan, including the approval of the Armed Response Team as defined by Ohio Revised Code.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**13. Bus Routes**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to approve the bus routes as presented for the 2023-2024 school year, with the superintendent having the final authorization to change bus routes throughout the year as needed.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**14. EPC Vendors**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to approve all EPC vendors for purchases, including but not limited to bakery, dairy, ice cream, custodial, food, paper and office supplies.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**15. Resource Officer**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to approve the full time school Resource Officer for the 2023-2024 school year at a cost of \$\_\_\_\_\_.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**16. Career Tech Education**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to approve the Career Tech Education options for 8<sup>th</sup> grade students only, therefore waiving grade 7, for the 2023-2024 school year.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**17. Internal Substitute Teacher**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to employ Carie New as internal substitute teacher, on an as-needed basis, at a rate of \$22.50 per period.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**18. In-Lieu-Of Transportation**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to declare transportation to Piqua Catholic School and Piqua Christian School as impractical for the Hardin-Houston Board of Education and to authorize payment to the parents in the amount of \$900.00 per student for the 2023-2024 school year.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**19. Memorandum of Understanding**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to approve the Memorandum of Understanding with Sidney City Schools for Title I services, as presented.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**20. Letter of Engagement**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to approve the letter of engagement with Rea & Associates for Medicaid audit services for fiscal years 2023-2025, as presented.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**21. Early Graduate**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded  
Motion to approve Devin Williams-Cowan as an early graduate.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**22. Maternity Leave**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded  
Motion to approve maternity leave for teacher Abby Pleiman for 8 weeks beginning approximately October 26, 2023.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

**VIII. Executive Session**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded

Motion to adjourn to executive session to:

1. Consider the appointment, employment, dismissal, discipline, promotion or compensation of an employee or the investigation of charges against the employee official, licensee, or student unless the employee, official, licensee, or student requests a public hearing.
2. Consider the purchase of property for public purposes or the sale of property at competitive bidding.
3. Meet with the Board’s attorney to discuss matters that is the subject of pending or imminent court action.
4. Prepare for, conduct, or review negotiations or bargaining sessions with employees.
5. Consider matters required to be kept confidential by federal law or state statutes.
6. Consider specialized details of security arrangements.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

Enter into Executive Session at \_\_\_\_\_ PM.

Return to Regular Session at \_\_\_\_\_ PM.

**IX. Adjournment**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to adjourn.

B. Helman \_\_\_\_\_ C. Helman \_\_\_\_\_ Shaffer \_\_\_\_\_ Clark \_\_\_\_\_ Grandey \_\_\_\_\_

***The next board meeting is scheduled for Monday, September 18, 2023 at 7:00 pm in the Media Center.***

*\*\*In accordance with State and Federal law, the District will provide reasonable accommodation to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the principal/athletic director if they require a reasonable accommodation.*

**HARDIN-HOUSTON LOCAL SCHOOL  
DISTRICT GOALS 2022-2023**

**District Goals**

- Provide a safe and secure environment for students, staff and community members.
- Achieve the highest ratings on the state report card.
- Optimize all building systems and fulfill the current 5-year strategic plan.
- Maintain fiscal responsibility and continue to monitor student enrollment of the district.
- Continue the implementation process for a 1 to 1 technology initiative.

**Mission Statement**

*"It is the responsibility of Hardin-Houston Local School, parents, students, and community, to prepare lifelong learners, and develop productive, responsible citizens by empowering everyone to succeed."*

**Vision Statement**

*"Hardin-Houston Local School: Providing opportunities for every individual's success!"*