Houston Community Improvement Association Scholarship
Application Form

Rev. #3, 1/2016

Purpose:

This scholarship shall financially assist a deserving graduate(s), from Houston High School, to attend an accredited program at a two or four year college, university, or technical school.

Award:

One Scholarship in the amount of $500 (max.) shall be awarded annually to a graduating high school student. Additional scholarships and award amounts will be determined annually, by the HCIA Board of Trustees.
A one time payment will be paid directly to the student, at the completion of the first semester.
Note: A transcript copy or paid invoice is required for payment. (Contact the HCIA Treasurer for payment)

Eligibility:

*Applicant must have applied and been accepted at an accredited institution.
*Applicant must complete all requested application materials.
*Applicant must be:
*A member of the Houston High School graduating class.
*Reside in the Hardin-Houston Local School district.
*A member of the HCIA. (Immediate Family Membership is acceptable)
*Applicant must verify a minimum point total by providing volunteer service to the Houston Community Association
Note: *Effective with the Class of 2016, the minimum points are as follows: (Refer to Point System for details)
*Class of 2016 = 3 points will be required.
*Class of 2017 = 6 points will be required.
*Class of 2018 = 8 points will be required.
*Class of 2019 & beyond = 10 points will be required.

Application Process:

1. Complete the application form.
2. Attach an approved high school transcript.
3. Attach the Houston Community Improvement Association Volunteer Event & Hour Summary Log
4. Attach all documented volunteer work slips.

Criteria:

- Award amounts shall be based on several criteria including, but not limited to the following:
  - Number of volunteer hours accumulated throughout Grades 7~12.
  - Number of volunteer years worked throughout Grades 7~12.
  - Parental / Guardian involvement during HCIA sponsored events.
  - Interview results (if required).

Deadline:

All application material MUST be submitted to the Houston Community Improvement Association Board of Trustees on or before the April HCIA Board Meeting. (8pm, first Wednesday of month at the Houston Community Improvement Association building)

Selection Process:

The selection committee shall be composed of the Houston Community Association governing board. The committee will review the application materials and select the applicants for a possible interview in April or May. The interview, if required, shall consist of the following: personal grooming, quality of answers to predetermined questions, completeness of application materials, and service to the relevant Houston Community Improvement Association events. The scholarship recipient(s) will be notified by the Houston Community Improvement Association Board of Trustees and may also be announced during the high school graduation ceremony.

The Houston Community Improvement Association, Inc., reserves final judgment in regards to all aspects of the selection and eligibility requirements, including awards amounts.

I have read the conditions of the scholarship and I wish to apply. I give permission to the selection committee to review the application materials, and to the Houston Community Improvement Association to release appropriate publicity.

Signature of Applicant _____ **Date** _____

Houston Community Improvement Association (HCIA)
Volunteer Event & Hour Summary Sheet

APPLICANT NAME:	
ADDRESS:	
PHONE NUMBER:	

No.	HCA Sponsored Event (Name/Location)	Date(s) (MM/DD/YY)	Volunteer Hour(s)	Total Hours Worked	School Grade	Parent Worked (Y/N)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
Totals:						

Houston Community Improvement Association (HCIA)
Volunteer Event & Hour Summary Sheet

APPLICANT NAME:	**Joe Smith**
ADDRESS:	**5000 HOUSTON RD., HOUSTON, OH, 45333**
PHONE NUMBER:	**937-295-1111**

No.	HCA Sponsored Event (Name/Location)	Date(s) (MM/DD/YY)	Volunteer Hour(s)	Total Hours Worked	School Grade	Parent Worked (Y/N)
1	Shelby County Fair	7/25~7/26/2012	4+5	9	8	N
2	Pizza Event @ HCIA	1/6/2013	3	3	9	Y
3	Noodle Dinner @ HCIA	11/15/2014	2	3	10	N
4	Pizza Event @ HCIA	3/5/2015	2	3	11	N
5	Pizza Event @ HCIA	1/8/2016	2	3	12	N
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
Totals:				21	5	Yes = 1

Houston Community Improvement Association (HCIA)

Scholarship Point Matrix

Point System:

Hours	Points	Years	Points	Parent/Guardian Involvement	Points
5 min.	1	1	1	Yes	1 / event
6~10	2	2	2	No	0
11~15	3	3	3	**MAX.=2 total**	
16~20	**4**	4	4		
21~25	5	5	5		
26~30	**6**	6	6		
31~35	7	**MAX.=6 total**			
36~40	**8**				
41~45	9				
46~50	10				
Addt.'l hrs.: 5 hrs. = 1 pt.					

Minimum Qualifications:	**Graduation Class - points required**
	Class of 2016 = 3 points
	Class of 2017= 6 points
	Class of 2018= 8 points
	Class of 2019 & after = 10 points

Scholarship Award Amount:
*To be determined by Trustees