

# Hardin-Houston Local School Wall of Honor

Inspiring future generations by highlighting the achievements of past students, staff, and community members.

## Article I: Hardin-Houston Local School Selection Criteria

- A. Former Students
  - 1. Eligibility Requirements (must meet both requirements)
    - a. A minimum of 10 years must have elapsed from the time of graduation to the time of eligibility for the Hardin-Houston Local School Wall of Honor.
    - b. Attended Houston High School for a minimum of 2 years.
  - 2. Selection Criteria (must meet one of the following requirements)
    - a. Significant achievement while a student at Houston High School.
    - b. Significant achievement or contribution in vocational field, community service, and/or philanthropic endeavor.
- B. Former Staff and Community Members
  - 1. Eligibility Requirements
    - a. A minimum of 5 years must have elapsed from the last date of employment by the school to the time of eligibility for the Hardin-Houston Local School Wall of Honor if former staff.
  - 2. Selection Criteria
    - a. Outstanding service or impact on the school.

## Article II: Hardin-Houston Local School Wall of Honor Committee Formation

- A. The Hardin-Houston Local School Wall of Honor Committee shall consist of a minimum of seven members including:
  - 1. Current Hardin-Houston Local School superintendent or designee
  - 2. Board of Education president or designee
  - 3. Community Representatives
    - a. Must be an odd number
    - b. Must live in the Hardin-Houston Local School district
    - c. Will serve a four-year term with a maximum of two consecutive terms
- B. The Hardin-Houston Local School Wall of Honor Committee chairperson shall be one of the community representatives and selected by the Hardin-Houston Local School Wall of Honor Committee.
  - 1. The Committee chairperson shall serve a one-year term.

## Article III: Hardin-Houston Local School Wall of Honor Committee Responsibilities

- A. In order to conduct any Hardin-Houston Local School Wall of Honor Committee business, 75% of the Committee members must be present.
- B. After nomination deadline, the Committee will hold an initial screening meeting.

## Hardin-Houston Local School Wall of Honor

1. Purpose of meeting is to review credentials of nominees in accordance with Article I: Selection Criteria.
2. Any nominee who does not meet the selection criteria are not considered eligible. Committee chair shall inform the nominators.
- C. Annual inductee selection process shall consist of the following steps.
  1. Each Committee member will rank the nominations with a 1 being the most deserving up to the number of nominations received.
  2. The Committee chair, along with a witness, will tally up the scores with the lowest totals being the most deserving.
  3. The four nominees with the lowest totals will then be subjected to a vote of the Committee with a 75% yes vote to be inducted.
  4. Any nominee not inducted will be carried over to the next year for a maximum of 3 years of consideration. The Committee can overrule this and continue to carry over a nominee with a 75% yes vote.
- D. Notify inductees (or nearest family member if deceased) to confirm acceptance into the Hardin-Houston Local School Wall of Honor.
- E. Inductees will be notified by November 1<sup>st</sup>.
- F. It is the responsibility of the Committee to conduct the annual induction ceremony.

### **Article IV: Nomination of candidates to the Hardin-Houston Local School Wall of Honor**

- A. Nomination form will be available on the Hardin-Houston Local School website. Completed forms will be mailed to:
  1. Hardin-Houston Local School Wall of Honor  
5300 Houston Rd.  
Houston, OH 45333
  2. Deadline for submissions is September 1<sup>st</sup>. Any nominations received after this deadline will be held for the following year.

### **Article V: Removal of Hardin-Houston Local School Wall of Honor Member**

- A. The Hardin-Houston Local School Wall of Honor Committee reserves the right to remove a member from the Hardin-Houston Local School Wall of Honor based on a two-thirds vote of the Hardin-Houston Local School Wall of Honor Committee members. Removal is a serious action that will only be considered in extreme cases of flagrant conduct that reflects poorly on Hardin-Houston Local School.

### **Article VI: Amendment of Hardin-Houston Local School Wall of Honor Bylaws**

- A. Amendments to these bylaws shall be made by a two-thirds vote of the Hardin-Houston Local School Wall of Honor Committee.