



Hardin-Houston Local School

5300 Houston Road, Houston, Ohio 45333

Ryan Maier
Superintendent

Amy Ayers
Treasurer

ph: (937) 295-3010 fx: (937) 295-3737

Brooke Seger
Elementary Principal

Jeff Judy
High School Principal

Application for Employment

Please complete this application and return to:

Hardin-Houston Local School
Attn: Superintendent of School
5300 Houston Road
Houston, Ohio 45333

-or-

rmaier@hardinhouston.org

PERSONAL DATA

Social Security Number: _____

U.S. Citizenship: ☐ Yes ☐ No

LAST NAME

FIRST NAME

MIDDLE NAME

Address: _____

NUMBER AND STREET

CITY/STATE/ZIP

TELEPHONE NUMBER

Email: _____

What is your condition of health for the past two years? _____

Do you suffer from any of the following: ☐ Vision Impairment

☐ Hearing Impairment

☐ Physical Disorder

☐ Mental Disorder

☐ Other _____

Number of missed work days last year: _____ Previous year: _____

Approximate number of days of accumulated sick leave (if applicable) _____

Present Position: _____ Salary/Wage: _____

List your responsibilities in your present position: _____

For what position are you applying? Please check below:

☐ Aide

☐ Secretarial

☐ Computer Technology

☐ Bus Driver

☐ Janitorial

☐ Coach

☐ Cook

☐ Maintenance

☐ Other _____

Date _____

Applicant's Name _____

(Last)

(First)

(Middle)

COMMUNITY ACTIVITIES AND ORGANIZATIONS

List any community activities and organizations that you participate in

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

EDUCATION

Name of School	Location	Dates		Sem. Hrs. Earned ¹	Grade Point Average ²	Date of Graduation	Degree Earned
		From	To				
High School Last Attended							
Colleges or Universities Attended							

MILITARY SERVICE RECORD

Induction Date	Discharge Date	Branch of Service	Length of Service		
			Yrs.	Mo.	Days

EMPLOYMENT EXPERIENCE

Years (Dates)	Employer	Address	Position	Full or Part-Time

REFERENCES

Name – Position	Address	Phone Number

May we contact the above listed references? ☐ Yes ☐ No

I authorize a complete criminal/traffic record check and I authorize that my record (if any) may be disclosed to the Hardin-Houston Local School District

I hereby acknowledge that the information I provided on this application is true to the best of my knowledge.

I hereby attest that I am not prevented from lawfully becoming employed in the United State because of Visa or Immigration Status. (Proof of citizenship or immigration will be required upon employment)

Signature of Applicant

Date

Please Note: No Acknowledgment of this application will be forthcoming.
Unless reactivated by written request, this application will be destroyed two years from date of filing.

THIS SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER