

**Hardin-Houston Local School  
Organizational Board Meeting Summary  
For Monday, January 13, 2025**

1. Elected Jason Shaffer as president of the Board of Education for 2025.
2. Elected Brian Helman as vice-president of the Board of Education for 2025.
3. Approved the amount of \$3,000 for the Board Service Fund for 2025.
4. Approved the rate of \$100 per meeting, not to exceed 15 meetings per calendar year.
5. Approved the regular meeting dates for the Board of Education for the 2025 calendar year for the third Monday of each month at 7:00 p.m.
6. Approved Jason Shaffer as Legislative Liaison for 2025.
7. Approved the following Superintendent Advisory Committees for 2025:  
Finance/Audit – Jason Shaffer & Brian Helman  
Technology – Jason Shaffer & Brian Helman  
Curriculum – Barri Grandey & Christine Helman  
Building/Transportation – Bill Clark & Christine Helman  
Community Foundation of Shelby County – Bill Clark & Barri Grandey
8. Approved the Treasurer and/or the Superintendent as the Board of Education Public Records designee for 2025.
9. Authorized the Superintendent as Purchasing Agent and the Board President as alternate purchasing agent for 2025.
10. Authorized the Treasurer to borrow money, invest funds, request advance draws from the county auditor, and make transfers and advances as necessary.
11. Authorized the Superintendent and Treasurer to attend meetings/conferences in the interest of the school district for 2025.
12. Authorized the Superintendent to accept resignations between board meetings.
13. Authorized the Superintendent to hire employees between board meetings.
14. Authorized the Superintendent and Treasurer to enter into contracts that are less than \$50,000.00 subject to appropriations and without further action by the board.

## Regular Board Meeting Summary

1. Approved all treasurer recommendation, including donations from:  
Fraternal Order of Police #138                      \$1,285.94                      Meal Program
2. Employed Joshua Masters on a one-year contract as the Varsity Volleyball Coach for the 2025-2026 school year.
3. Approved the list of certified substitutes provided by the MRESC.
4. Approved Service Agreement with the Midwest Regional ESC for RBT Supervision.
5. Approved medical leave for Scott Branscum, custodian, for approximately 6 weeks beginning January 17, 2025.
6. Approved Employment of Substitute Teacher Resolution.
7. Approved Employee Resignation Resolution.
8. Approved Special Education Model Policies & Procedures Resolution.
9. Approved the following board policies, as presented:
  - 0100                      Definitions
  - 0142.1                      Oath
  - 0151                      Organizational Meeting
  - 0152                      Officers
  - 0155                      Committees
  - 0163                      Presiding Officer
  - 0164                      Notice of Meetings
  - 0165                      Board Meetings
  - 0165.1 (Rescind)                      Regular Meetings
  - 0165.2 (Rescind)                      Special Meetings
  - 0166                      Agendas
  - 0167.2                      Executive Session
  - 0167.7                      Use of Personal Communication Devices
  - 0173 (Rescind)                      Board Officers
  - 1130                      Conflict of Interest
  - 2265                      Protection of Individual Beliefs, Affiliations, Ideals, or  
Principles of Political Movements and Ideology
  - 3113                      Conflict of Interest
  - 3440                      Job Related-Expenses
  - 4113                      Conflict of Interest
  - 4120.08                      Employment of Personnel for Co-Curricular  
/Extra-Curricular Activities
  - 4121                      Criminal History Record Check
  - 4440                      Job-Related Expenses
  - 5136                      Personal Communication Devices
  - 5136.01                      Electronic Equipment
  - 5200                      Attendance
  - 5500                      Student Conduct
  - 5780                      Student/Parent Rights
  - 6110                      Grant Funds
  - 6111                      Internal Controls

6112	Cash Management of Grants
6114	Cost Principles – Spending Federal Funds
6220	Budget Preparation
6320	Purchasing and Bidding
6325	Procurement – Federal Grants/Funds
6460	Vendor Relations
6550	Travel Payment & Reimbursement/Relocation Costs
7310	Disposition of Surplus Property
7450	Property Inventory
7530.01	Cellular Telephone Allowance
7530.02	Staff Use of Personal Communication Devices
7540.03	Student Acceptable Use and Safety
7540.04	Student Technology Acceptable Use and Safety
7540.09	Artificial Intelligence (“AI”)
8310	Public Records
9160	Public Attendance at School Events

10. Approved the updated District 5-year Strategic Plan.

11. Entered into Executive Session to consider the appointment, employment, dismissal, discipline, promotion or compensation of an employee or the investigation of charges against the employee official, licensee, or student unless the employee, official, licensee, or student requests a public hearing and to consider matters required to be kept confidential by federal law or state statutes.

12. The next regular board meeting will be Monday, February 17, 2025 at 7:00 p.m. in the Media Center.