

Organizational Board Meeting
Hardin-Houston Board of Education
Monday, January 13, 2025
Media Center
6:45 P.M.

Roll call: Bill Clark, Barri Grandey, Brian Helman, Christine Helman and Jason Shaffer.

President Pro Tem, Mr. Ryan Maier asked for nominations for President of the Hardin-Houston Local Board of Education for 2025.

Brian Helman nominated Jason Shaffer.

1-1R-25 Mrs. Grandey moved and Mrs. Helman seconded the motion to close the nominations and with no other nominations for President, roll call was taken as follows:

Voting for Jason Shaffer as President. Ayes: Clark, Grandey, B. Helman, C. Helman, Shaffer; Nays: none; Motion carried 5 –0.

Jason Shaffer was elected President of the Hardin-Houston Local School Board of Education for 2025.

President Jason Shaffer asked for nominations for Vice President of the Hardin-Houston Local School Board of Education for 2025.

Barri Grandey nominates Brian Helman.

2-1R-25 Mr. Clark moved and Mrs. Helman seconded the motion to close the nominations for Vice President and with no other nominations for Vice President, roll call was taken as follows:

Voting for Brian Helman as Vice President. Ayes: Clark, Grandey, B. Helman, C. Helman, Shaffer; Nays: none; Motion carried 5 –0.

Brian Helman was elected Vice President of the Hardin-Houston Local School Board of Education for 2025.

3-1R-25 Mrs. Grandey moved and Mr. Clark seconded the motion to:

Board Service Fund

Approve the amount of \$3,000 for the Board Service Fund for 2025.

Board Member Compensation

Adopt the rate of \$100 per meeting, not to exceed 15 meetings per calendar year.

Meeting Dates & Times

Establish the regular meeting dates for the Board of Education for the 2025 calendar year as the third Monday of each month at 7:00 p.m.

Legislative Liaison

Appoint Jason Shaffer as Legislative Liaison for 2025.

Committees

Appoint the following superintendent Advisory Committees for 2025:

Finance/Audit	Mr. Shaffer and Mr. Helman
Technology	Mr. Shaffer and Mr. Helman
Curriculum	Mrs. Grandey and Mrs. Helman
Building/Transportation	Mr. Clark and Mrs. Helman
Community Foundation	Mr. Clark and Mrs. Grandey

Public Records Designee

Appoint the Treasurer and/or the Superintendent as the Board of Education Public Records designee for 2025.

Ayes: Clark, Grandey, B. Helman, C. Helman, Shaffer; Nays: none; Motion carried 5 –0.

4-1R-25

Mr. Clark moved and Mr. Helman seconded the motion to:

Purchasing Agent

Authorize the Superintendent as purchasing agent and Board President as alternate purchasing agent for 2025.

Borrow, Invest, Advance, Transfer Monies

Authorize the Treasurer to borrow money, invest funds, request advance draws from the county auditor, and make transfers and advances as necessary.

Meetings/Conferences

Authorize the superintendent and treasurer to attend meetings/conferences in the interest of the school district for 2025.

Authorization-Resignations

Authorize the superintendent to accept resignations between board meetings.

Authorization-Employment

Authorize the superintendent to hire employees between board meetings.

Authorization-Contracts

Authorize the superintendent and treasurer to enter into contracts that are less than \$50,000 subject to appropriations and without further action by the board.

Ayes: Clark, Grandey, B. Helman, C. Helman, Shaffer; Nays: none; Motion carried 5 –0.

5-1R-25

Adjournment

Mr. Helman moved and Mr. Clark seconded the motion to adjourn the organizational meeting. Ayes: Clark, Grandey, B. Helman, C. Helman, Shaffer; Nays: none; Motion carried 5-0.

_____ President

Attest _____ Treasurer

Regular Board Meeting
Hardin-Houston Board of Education
Monday, January 13, 2025
Media Center
7:00 P.M.

Board President, Mr. Shaffer called the meeting to order and welcomed community guests.
Roll call: Bill Clark, Barri Grandey, Brian Helman, Christine Helman and Jason Shaffer.

1-1-25 Mr. Helman moved and Mrs. Helman seconded the motion to:

Minutes

- approve the minutes of the Regular Board Meeting on December 16, 2024, as presented.

Financial Reports

- approve the monthly financial reports and expenditures for December 2024.

Donations

- approve a donation of \$1,285.94 from the Fraternal Order of Police #138 for the Meal Program.

Appropriation Modifications

- approve the following appropriation modification:
 - 018 School Support \$10,000.00

Ayes: Clark, Grandey, B. Helman, C. Helman, Shaffer; Nays: none; Motion carried 5 –0.

2-1-25 Mr. Helman moved and Mrs. Helman seconded the motion to:

Employment - Supplemental

- employ Joshua Masters on a one-year contract for the 2025-2026 school year as Varsity Volleyball Coach at a rate of \$4,520.75.

Ayes: Clark, Grandey, B. Helman, C. Helman, Shaffer; Nays: none; Motion carried 5 –0.

3-1-25 Mr. Clark moved and Mrs. Grandey seconded the motion to:

Certified Substitute List

- Approve the updated certified substitute list provided by the Midwest Regional ESC, as presented.

Service Agreement – RBT Supervision

- approve Service Agreement with the Midwest Regional ESC for RBT Supervision, as presented.

Medical Leave – Scott Branscum

- approve medical leave for Scott Branscum, custodian, for approximately 6 weeks beginning January 17, 2025.

Employment of Substitute Teacher Resolution

- approve Employment of Substitute Teacher Resolution, as presented.

Employment Resignation Resolution

- approve Employment Resignation Resolution, as presented.

Special Education Model Policies & Procedures Resolution

- approve Special Education Model Policies & Procedures Resolution, as presented.

Board Policies

- approve the following board policies, as presented.
 - 0100 Definitions
 - 0142.1 Oath
 - 0151 Organizational Meeting
 - 0152 Officers
 - 0155 Committees
 - 0163 Presiding Officer
 - 0164 Notice of Meetings
 - 0165 Board Meetings
 - 0165.1 (Rescind) Regular Meetings
 - 0165.2 (Rescind) Special Meetings
 - 0166 Agendas
 - 0167.2 Executive Session
 - 0167.7 Use of Personal Communication Devices
 - 0173 (Rescind) Board Officers
 - 1130 Conflict of Interest
 - 2265 Protection of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology
 - 3113 Conflict of Interest
 - 3440 Job Related-Expenses
 - 4113 Conflict of Interest
 - 4120.08 Employment of Personnel for Co-Curricular /Extra-Curricular Activities
 - 4121 Criminal History Record Check
 - 4440 Job-Related Expenses
 - 5136 Personal Communication Devices
 - 5136.01 Electronic Equipment
 - 5200 Attendance
 - 5500 Student Conduct
 - 5780 Student/Parent Rights
 - 6110 Grant Funds
 - 6111 Internal Controls
 - 6112 Cash Management of Grants
 - 6114 Cost Principles – Spending Federal Funds
 - 6220 Budget Preparation
 - 6320 Purchasing and Bidding
 - 6325 Procurement – Federal Grants/Funds
 - 6460 Vendor Relations
 - 6550 Travel Payment & Reimbursement/Relocation Costs
 - 7310 Disposition of Surplus Property

- 7450 Property Inventory
- 7530.01 Cellular Telephone Allowance
- 7530.02 Staff Use of Personal Communication Devices
- 7540.03 Student Acceptable Use and Safety
- 7540.04 Student Technology Acceptable Use and Safety
- 7540.09 Artificial Intelligence (“AI”)
- 8310 Public Records
- 9160 Public Attendance at School Events

Ayes: Clark, Grandey, B. Helman, C. Helman, Shaffer; Nays: none; Motion carried 5 –0.

4-1-25

Executive Session

Mr. Clark moved and Mrs. Grandey seconded the motion to:

- consider the appointment, employment, dismissal, discipline, promotion or compensation of an employee or the investigation of charges against the employee, official, licensee, or student unless the employee, official, licensee, or student requests a public hearing and consider matters required to be kept confidential by federal law or state statutes at 8:22 p.m.

Ayes: Clark, Grandey, B. Helman, C. Helman, Shaffer; Nays: none; Motion carried 5 –0.

The Board returned to Regular Session at 9:00 p.m.

5-1-25

Adjournment

Mr. Helman moved and Mr. Clark seconded the motion to adjourn the meeting. Ayes: Clark, Grandey, B. Helman, C. Helman, Shaffer; Nays: none; Motion carried 5 –0.

_____ President

Attest _____ Treasurer